



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

WING FINANCE COMMITTEE MINUTES

Wing Headquarters
12 November 2007
1800-1900 hours

The meeting was called to order by the Wing Commander at 1800 hours. Those in attendance were: Britton, Buckner, Gilbert, Betzold, Penton, Pauly & Wood.

Minutes of the previous meeting were read by the Wing Administrator. Motion by Pauly, seconded by Buckner to approve the minutes as read. Motion passed unanimously.

Wing Financial Report – The Wing Administrator presented draft reports of the P & L and Balance Sheet for FY 07 on behalf of the Director of Finance who was absent. The Wing Commander wants the Finance Officer to avoid rolling over the CDs until we know what will happen to funds for consolidated aircraft maintenance. The CC wants to get aircraft in good condition before turning responsibility over to National Headquarters for consolidated maintenance.

Wood discussed status of the audit by National Headquarters and the manpower shortage of WFAs at National. He reminded everyone that 30 November was the deadline for submitting FY07 invoices to National and that National has not entered the State expenditures as of this date.

Old Business – Motion by Buckner, seconded by Penton, to submit committee approval of the financial reports by email once each member has received the final numbers of expenditures paid by the State for FY07. Motion passed.

New Business - Motion by Buckner, seconded by Penton, to adopt the revised credit card policy a copy of which is attached to these minutes. Motion passed.

The Wing CC said it is important that the Wing support the Aerospace Education Center by buying a table for the Aviation Hall of Fame Dinner on the 15th. Britton, Penton, Buckner, & Gilbert committed to each pay for two tickets of the ten available for a table. Pauly paid for a cadet to attend. Motion Gilbert, seconded by Pauly, for the Wing to pay \$1250 for a table at the Aviation Hall of Fame Dinner, with \$1125 to be reimbursed by the above members. There will be five senior members and five cadets attending on behalf of the Wing. Motion passed.

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Robert Penton asked about Form 1 flights. Are we getting the money owed for member flying? Wood told him he is invoicing members whenever he gets notice of payments due.

There being no further business, upon Motion by Buckner, seconded by Betzold, to adjourn, motion passed. Meeting was adjourned at 1845 hours.

/s/ Doug Wood

Doug Wood
Wing Administrator
RECORDER

APPROVED _27_ November 2007

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commanding