



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

WING FINANCE COMMITTEE MINUTES

Wing Headquarters
10 December 2007
1830-1900 hours

The meeting was called to order by the Chief of Staff at 1830 hours. Those in attendance were: Britton, Gilbert, Pauly, Smith, Wingfield, Betzold and Wood.

Minutes of the previous meeting were read by the Wing Administrator. Motion by Pauly, seconded by Wingfield to approve the minutes as read. Motion passed unanimously.

Wing Financial Report – The Finance Officer presented the financial statements for the current fiscal year through December 10th. Motion by Pauly, seconded by Gilbert, to accept the report. Motion passed unanimously.

Wood informed the Committee that Stacy Jackson did not have the tail numbers for the funds paid by the State in FY 07 and that he would have to pore over the figures and add the tail numbers to send to National.

Wingfield informed the Committee that the internal audit had been performed by National and that the external audit would be conducted at Wing Headquarters on 7-10 January.

The Finance Officer confirmed that all 173s had been turned in to Wing.

Old Business – None

New Business - Gilbert informed the Committee that the Gate project is proceeding and that as soon as the estimates are received for installing the posts, etc. that the Finance Committee will need to approve approximately \$1500.00 for the completion.

Motion by Britton, seconded by Wingfield, to re-adopt the 2007 Wing Travel policy, a copy of which is attached to these minutes. Motion passed unanimously.

Wingfield brought up the need to approve a recurring expense for the cadet programs for the coming year. The Director of Cadet Programs requested the Committee to approve up to 8 grants in the amount of \$250 each and to approve an additional \$50 for the flight scholarship to \$900. Motion by Wingfield, seconded by Britton to approve the above amounts. Motion passed unanimously.

There being no further business, upon Motion by Gilbert and seconded by Pauly, the meeting was adjourned at 1850 hours

/s/ Doug Wood

Doug Wood
Wing Administrator
RECORDER

APPROVED __14__ December 2007

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commanding