



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

WING FINANCE COMMITTEE MINUTES

Wing Headquarters
17 September 2007
1730-1830 hours

The meeting was called to order by the Wing Commander at 1800 hours. Those in attendance were: Britton, Buckner, Gilbert, Williams, Matthews, Betzold, Radford, Wingfield & Wood.

With no objections, the reading of the minutes from the previous meeting was approved.

Wing Financial Report – The Wing Administrator presented a copy of the latest compiled financial statement for the Wing as of today's date and Wingfield gave a brief explanation of some of the expenditures/transactions made during the previous month. The CC asked for a copy of the Wing balance sheet be provided to him.

Old Business – The CC reported on the proposed challenge coins. He presented a proposed design and will be going to the vendor for an estimated cost this month. Motion by Buckner, seconded by Radford to approve the submitted design. Motion passed unanimously. A copy of the approved design is attached to these minutes.

New Business – Wood announced that the auditor from National Headquarters will be here for the year end audit on 2-5 October. He also presented a proposed budget of installing a flag light for the headquarters in the amount of \$159.00 which had been previously approved by the Wing CC. The Wing Commander announced that he had purchased a desktop PC for his office which will be used for flight simulator and G-1000 training. The Wing had no other capability for operating the G-1000 software. The total purchase price was \$1,298 which was within his purchasing authority.

There being no further business, upon motion by Williams, seconded by Radford, the meeting was adjourned at 1830 hours.

/s/ Doug Wood

Doug Wood
Wing Administrator
RECORDER

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APPROVED _____ September 2007

/s/ Robert B. Britton

COLONEL ROBERT BRITTON
Commanding