



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

**WING FINANCE COMMITTEE MINUTES
Wing Headquarters
10 December 2008
1130 hours**

A special called meeting of the Finance Committee was held at the Headquarters at the request of the Wing Commander on the above date and time. The following members were present in person or by phone: Britton, Gilbert, Loeber, Betzold, Smith, Bishop, Wingfield, Goodman, Williams and Wood. The Commander declared a quorum was present.

The Wing Commander informed the Committee that certain expenditures by the Wing during the previous fiscal year had exceeded \$1,500.00 and although they had been approved by an authorized officer at National Headquarters and discussed by the Committee over several months, the CAP regulations specify that expenditures over the \$1500 level should be approved by an affirmative vote of the finance committee. Out of an abundance of caution to comply with the letter as well as the spirit of the regulations, the Commander asked that the Committee approve the expenditures previously made. The CC also pointed out that all the maintenance invoices had already been reviewed approved by Robert Penton, a member of the Committee and designated aviation maintenance officer. He listed the expenditures as follows:

1.	Barrett Aviation	annual 538C;compass 836CP, 800P, 901CP, 9577X,538C, 9453X	\$4,892.76
2.	FIA Card Svcs	light kits for 9453X, 9577X, 800P, 538C	2,450.00
3.	FIA Card Svcs	a/c covers for all a/c	3,268.08
4.	Barrett Aviation	N800P; install vents ,windshield, compass	1,523.00
5.	FIA Card Svcs	vents for 9577X	1,891.00
6.	Barrett Aviation	Annual/ N918CP	2,135.05
7.	Barrett Aviation	Annual/N800P	1,822.12
8.	NWArk Avionics	autopilot deposit for 800P	4,500.00
9.	Barrett Aviation	Annual for 9577X	1,985.50
10.	Airborne Fly svc	Repair ADI & ELT Btry for 836CP	1,755.00
11.	NWArk Avncs	Repair a/p 9453X	5,252.20
12.	NWArk Avncs	Purchase & install a/p 836CP	28,600.00
13.	Barrett Aviation	Annual/971CP,901CP; maint 918CP/800P	4,674.70
14.	NWArk Avncs	repair HSI on 9453X	2,270.22
15.	FIA Card Svcs	carb ice detectors/9453X,9577X,538C,800P	4,099.16
16.	Summit Avn	Annual/971CP	1,796.73
17.	Barrett Avn	windshields/800P, 9453X, 9577X,	1,879.20
18.	NWArk Avncs	complete install of a/p for 800P	7,501.99

He asked that the Committee approve the above expenditures. Thereupon, motion by Bishop, seconded by Wingfield, that the Committee approves the above listed expenditures. By affirmative vote of all members present in person or by phone, the motion passed unanimously.

There being no further business, the Commander declared that the meeting was adjourned.

/s/ Doug Wood

DOUG WOOD
Wing Administrator/Recorder

APPROVED _10_ December 2008

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander