



**HEADQUARTERS  
CIVIL AIR PATROL ARKANSAS WING  
UNITED STATES AIR FORCE AUXILIARY  
2201 CRISP DRIVE – ADAMS FIELD  
LITTLE ROCK AR 72202-4406**

**WING FINANCE COMMITTEE MINUTES  
Wing Headquarters  
9 June 2008  
1800-1900 hours**

The meeting was called to order by the Wing Commander at 1800 hours. Those in attendance were: Britton, Buckner, Gilbert, Betzold, Bishop, Williams, Pauly, Penton, and Wood. The Commander declared a quorum was present.

Minutes of the previous meeting were not immediately available. Motion by Buckner, seconded by Gilbert to waive reading the minutes. Motion passed unanimously.

The Wing Administrator presented the current financial statement for the fiscal year to date. It showed a net operating loss of \$24,165.10. This was a good improvement over the previous month's report. The Wing CC noted that this was a consolidated report which included the Squadrons. He asked the Wing Administrator if it would be possible to separate the two parts to make the report easier to read as to the Wing's activities. The Wing Administrator said he would get with the Wing Financial Analyst to see if this would be possible and report back to the Committee at the next meeting.

The Wing Administrator reported that the mid-year review had been conducted during the last month. He has submitted all documents requested by the WFA with the exception of two items which will be submitted shortly. The Wing CC announced that he had visited with the National Director of Finance and that the Wing had a good report.

OLD BUSINESS- The Wing Administrator informed the committee that the Little Rock Street Department had approved the signage proposed by the Wing and that the only remaining issue is to inform the street department of the two signs to be placed on the right of way for Crisp Drive.

The Wing Commander gave a report on the status of the aircraft expenditures to date. The Wing has obligated all but about \$1700 on the proposed expenditures and that most of the work should be completed by the end of June and possibly extending into the month of July. The major remaining expenditures include autopilots for N800P and N836CP. The Wing has been given a total cost of \$28,600.00 for the autopilot of N836CP. He asked that the Committee approve sending a check for the entire amount to Northwest Arkansas Avionics, Inc. so that it could be installed forthwith. He informed the committee that if an STC is not approved that NWA Avionics will re-sell the autopilot

if the Wing can't use it. Thereupon motion by Buckner and seconded by Bishop to approve the expenditure of \$28,600.00 for the autopilot for N836CP. Motion passed unanimously.

The cadet encampment budget has still not been approved and needs to be established before the next committee meeting. Thereupon motion by Bishop, seconded by Britton, to approve a budget of \$6,000 for the 2008 Cadet Encampment. Motion passed unanimously.

The Wing Administrator reported on the status of the application of a grant from BEI. He said the Finance Director has emailed the proper person at the company and is awaiting an answer. Once contact has been made, she will approach the company with a formal proposal.

NEW BUSINESS- The Wing Administrator announced that Loeber, Webster and Wingfield are heading up a planning committee for the Wing Conference. More details later.

A discussion was held of aircraft maintenance pending conversion to centralized maintenance in July. Penton wanted the CC to check with National to see if the Wing could buy a case of oil for each aircraft for oil usage between oil changes. As far as aircraft are concerned, only N967CP is close to needing a 100 hour inspection.

There being no further business, upon Motion by Bishop, seconded by Gilbert, the meeting was adjourned without objection.

/s/ Doug Wood

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Doug Wood  
Wing Administrator/Recorder

APPROVED \_13\_\_ June 2008.

/s/ Robert B. Britton

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ROBERT B. BRITTON  
Colonel, CAP  
Commander