



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

**WING FINANCE COMMITTEE MINUTES
Wing Headquarters
8 September 2008
1800-1900 hours**

The meeting was called to order by the Director of Finance at 1800 hours. Those in attendance were: Britton, Buckner, Gilbert, Bishop, Williams, Wingfield, Betzold, and Wood. The Director declared a quorum was present.

Motion by Bishop, seconded by Gilbert to waive reading the minutes of the previous meeting. Motion passed unanimously.

The Director of Finance presented the current financial statement for the fiscal year to date. It showed a net operating loss of \$105,143.87. Expenditures for aircraft was responsible for almost all the total loss. The Committee discussed the aircraft expenditures remaining to be completed. A discussion also ensued about finances available to the Wing from dues, donations, etc. for the coming year now that consolidated maintenance was in place. Motion by Wingfield, second by Williams to accept the report. The motion passed unanimously.

The Director of Finance reported that the Wing has a new WFA at National Headquarters, Keith Barnhart. The Wing received its end of fiscal year checklist and that the next major task will be to close out the Wing accounts for the fiscal year.

OLD BUSINESS- The Wing Commander gave a report on the status of the aircraft expenditures to date. The Wing has completed all the aircraft improvements except for the labor on N9577X to install its improvements.

The cadet encampment final financial report was presented by the Wing Administrator showing that deposits were received in the amount of \$3,858.00 and the expenses were \$3,553.46. This did not include \$1,485.60 in fuel expenses which were reimbursed to the Wing. Motion by Wingfield, seconded by Bishop, to approve the report and also approve the expenditure from cadet account for a National Special Activity Scholarship for Cadet Patrick Thorburn. Motion passed unanimously.

NEW BUSINESS- The Director of Finance reported on the status of the 2008 Wing Conference. They have received a number of nominations for awards and will be reviewing them with the services coordinator this coming week. We can wait until 3 days before the conference to finalize the headcount for the banquet. She announced that the National Director of CAP, Don Rowland, and the Vice Commander, BG Reggie

Chitwood, will be attending. It was estimated that 20-25 will be attending the CC's luncheon.

The committee discussed the fundraising plan. The Wing Administrator presented the proposed mailer to the general membership. He estimated that the cost could be up to \$750.00. Motion was made by Bishop, seconded by Wingfield, to approve the plan and if the cost exceeded this amount that the committee could ratify it by email vote. The motion passed unanimously.

The Wing Administrator requested approval by the Committee to issue a \$500 scholarship to Kendall Worthington of Texarkana to attend the SWRCLS. The funds for this was donated to the Wing by the Daedalian Society so there is no net cost to the Wing. Motion by Wingfield, seconded by Bishop, to approve the expenditure. Motion passed unanimously.

Chuck Bishop reported that the repeater building at Monticello was falling apart. He recommended that the committee approve to buy a portable building. Gilbert suggested getting a CONEX container from the State Property Disposal Office. Action was deferred for further investigation as to costs and availability.

There being no further business, upon Motion by Wingfield, seconded by Bishop, the meeting was adjourned without objection.

/s/ Doug Wood

Doug Wood
Wing Administrator/Recorder

APPROVED _26___ August 2008

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander