



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

**WING FINANCE COMMITTEE MINUTES
Wing Headquarters
9 February 2009
1800-1900 hours**

The meeting was called to order by the Director of Finance at 1800 hours. Those in attendance were: Britton, Buckner, Gilbert, Williams, Wingfield, Betzold, Loeber, Penton, Smith, and Wood. The Director declared a quorum was present.

A copy of the minutes of the previous meeting was provided to all members of the committee. Motion was made by Gilbert, seconded by Bishop, to waive reading the minutes of the previous meeting. Motion passed unanimously.

The Director of Finance presented the current financial statement for the fiscal year to date. It showed a net operating income of \$508.51. She said the Wing still hasn't had the last quarter's aircraft maintenance drawback completed by National. Motion made by Gilbert, seconded by Bishop, to accept the report. The motion passed unanimously.

The Wing Administrator passed out the initial audit report for FY08 by the Wing Financial Analyst from National Headquarters and the Commander's response which had been completed.

OLD BUSINESS- The Wing Administrator reported on the status of the direct mail fundraising campaign. The Wing has received \$10,125.00 to date. We still have several hats to deliver to contributors.

The Wing Commander reported on his phone calls to major aerospace companies. He has called about 20 to date. He received a positive report from one company that has made a definite commitment. We missed the cutoff for one company and we should re-submit NLT than 1 October. Several of his calls resulted in no interest and one company wanted to but had not had a sale in over six months.

NEW BUSINESS- The WA presented an idea for adding a surcharge to corporate customer invoices. Discussion ensued by the committee and it was decided that the negative impressions of our corporate customers would outweigh the benefits and it was recommended that this suggestion not be adopted.

The WA reported that the Director of Transportation has requested that the Wing purchase new tires for the mobile command post trailer. The existing ones have dry rotted and the trailer cannot be transported. The Wing CC moved that the committee

approve up to \$300 for replacement tires but the funds not be expended unless and until we have the need to use the trailer on a mission, and further, that if the Wing does not have a mission in the next 12 months that the approval would have to be re-adopted. The motion was seconded by Bishop and unanimously adopted by the committee.

Chuck Bishop reiterated the need to purchase a structure to house the radio repeater at Monticello. The Wing missed the half price sale of a surplus conex container and the price is approximately \$700. Gilbert suggested that the services coordinator inquire with the military department to see if they had one at Camp Robinson that we could get by hand receipt transfer. He will report his findings back to the committee. In the meantime, the committee will defer action.

There being no further business, motion was made by Buckner, seconded by Bishop, to adjourn. Motion passed unanimously.

/s/ Doug Wood

Doug Wood
Wing Administrator/Recorder

APPROVED __13__ February 2009

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander