



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

**WING FINANCE COMMITTEE MINUTES
Wing Headquarters
8 June 2009
1800-1900 hours**

The meeting was called to order by the Wing Commander at 1804 hours. Those in attendance were: Britton, Buckner, Wingfield, Penton, Smith, Bishop, Middleton, Betzold, Kaminicki, H. Williams, Allison, Loeber, and Wood. Guests present were Nelson and F. Williams. The Director declared a quorum was present.

A copy of the minutes of the previous meeting was provided to all members of the committee. Motion was made by Penton, seconded by Bishop, to waive reading the minutes of the previous meeting. Motion passed unanimously.

The Director of Finance presented the current financial statement for the fiscal year to date. It showed a net operating income of \$6,704.69 to date which includes all State funding to date. Motion made by Wingfield, seconded by Buckner, to accept the report. The motion passed unanimously.

The Director reported that the Wing had received a copy of the final audit for FY08. A copy will be sent to the Military Department. Copies were provided to all members and the Director said for the members to contact her if they have any questions.

OLD BUSINESS- A discussion ensued of the 2009 Wing Conference budget. Faye Williams has contacted a number of hotels for room rates. The best deal for the Wing appears to be the Holiday Inn complex at the airport with \$88.00 room rates and no charge for the meeting rooms, only the number of meals consumed. Motion was made by Buckner, seconded by Bishop, to hold the banquet and commanders luncheon there. Motion passed unanimously.

NEW BUSINESS - Bishop requested that the Wing purchase up to eight dipole antennae, if funds are available from the State. The Wing CC asked that the request be deferred until the new FY begins for the State.

The committee discussed the need to purchase the remaining items to make the drill hall classroom operational. Motion was made by Williams, seconded by Middleton, to approve the acquisition of a desktop computer if Bishop is unable to find a suitable unit from inventory on hand, since the State cannot purchase computers out of the Wing's O&M funds. The final cost to be approved by email vote. Motion passed unanimously.

Depending on the amount of State funds available after processing all submittals to date, there is a need to approve the remaining peripherals for the projector unit. Motion was made by Buckner, seconded by Williams, to approve the purchase of peripherals, parts, etc. for the drill hall, including cable and connectors for the sound system of \$425.82, tuner card for \$84.99, projector cable for 181.97, projector mount of 343.00, and Panduit for 384.35. Further, that if funds are still available after this purchase, that the Wing purchase up to 60 VIP chairs from Lowe's in the amount of \$1,380. Motion passed unanimously.

The Wing CC started a discussion about the Wing transferring one of its FEMA trailers to the Texas Wing since the Wing has one that is surplus to our needs. Motion was made by Bishop, seconded by Williams, to transfer the bigger trailer, that expands on the side, to the Texas Wing as surplus to the Wing's needs. Motion passed unanimously.

The Wing CC informed the committee that Dr. Henry Lile had offered to donate a 1989 Motor home to the Wing for whatever use the Wing wanted. After discussion, it was determined that the anticipated maintenance costs would outweigh any use the Wing would have for the asset and that the Wing could not afford it. The Wing CC will ask National HQ if anyone else has a need for such a gift and will inform the donor of our declination.

There being no further business, motion was made by Wingfield, seconded by Bishop, to adjourn. Motion passed unanimously.

/s/ Doug Wood

Doug Wood
Wing Administrator/Recorder

APPROVED ___ 12 ___ June, 2009

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander