



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

WING FINANCE COMMITTEE MINUTES

Wing Headquarters
8 March 2010
1800-1900 hours

The meeting was called to order by the Wing CC at 1805 hours. Those in attendance were: Britton, Wingfield, Betzold, Loeber, Penton, Bishop, H. Williams, and Wood. Guests were F. Williams and Green. The Director declared a quorum was present.

A copy of the minutes of the previous meeting was provided to all members of the committee. Motion was made by Wingfield, seconded by Bishop, to waive reading the minutes of the previous meeting and approve them. Motion passed unanimously.

The Director of Finance presented the current financial statement for the fiscal year to date. It showed a net operating income of \$1,334.63 to date. The report showed a balance in the 113th Squadron account of \$586.24. Motion made by Wingfield, seconded by Penton, to accept the report. The motion passed unanimously.

OLD BUSINESS- It was announced that the Wing now has a printer in the vault that will be used to print certificates and awards.

The WA reported that he had received the final expenses for the Wing CC to attend the Winter Board meeting in Washington, DC in the amount of \$992.61. Motion was made by Bishop, seconded by Wingfield, to authorize the payment of these expenses. The motion passed unanimously.

The Wing CC reported on the status of his investigation into the precedents of NHQ forgiving debts of other Wings as it might apply to the debt of the ARWING for aircraft maintenance. He was advised by NHQ to continue his investigation until he heard back from them.

A discussion of the leftover funds of the 113th Squadron. The Wing CC recommended that we transfer the \$586.24 to the Wing account and to hold it as restricted funds for a future start up of a replacement squadron for 1 year. Motion by Penton, seconded by Britton, to transfer the \$586.24 to the Wing as restricted funds for a future start up of a replacement squadron for 1 year. The motion passed unanimously.

The Wing Administrator reported that the security camera system is up and operational for the HQ building. The only thing remaining is to relocate the fourth camera to the gate location. That will be accomplished when the pole and conduit are made available

by the Wing CC at which time the cable and power supply will be installed inside the parking lot.

The Wing CC reported on the status of the autopilot for N836CP. A decision should be made by the vendor on Tuesday on whether they will continue to push for an approved STC to install it. If not, he asked that the committee consider using the funds to make avionics upgrades per the attached schedule in lieu of acquiring another autopilot. A motion was made by Williams, seconded by Bishop, to authorize the Wing CC to substitute the avionics upgrades for the autopilot for approximately the same amount of funds of \$28,600.00 if the current vendor is unable to get an STC approved. The motion passed unanimously.

NEW BUSINESS -

The Services Coordinator reported that the Wing is now 75% through the State fiscal year and that the Wing has expended 54.5% of its O&M appropriation and that \$20,497.51 is available.

The Finance Director reported that she will conduct the finance training to comply with CAPR 173-1 during the upcoming SLS course and asked that the Wing Administrator be available to assist her with preparations. The Wing CC said he would contact Johnny Dean at NHQ and get some additional hours approved for the WA to assist her with preparing for the course.

Motion by Bishop, seconded by Britton, to approve expenditures up to \$2,000 from the cadet account to provide several scholarships to deserving cadets for National Cadet Special Activities for 2010, to possibly include one National Flight Academy scholarship. The motion passed unanimously.

Motion was made by Bishop, seconded by Williams, to approve up to \$250 from the cadet account to help with trophies and other expenses for the Wing Cadet Color Guard Competition held on 27 February. The motion passed unanimously.

Action was deferred on the request of the Director of Cadet Programs for approval to begin expenditures for 2010 Cadet Encampment supplies until the Wing CC can obtain the specific budget amounts requested by LTC Allison.

A motion was made by Bishop, seconded by Penton to purchase 3 additional C-182 model airplanes for up to \$300 to present to appropriate persons during the coming year. The motion passed unanimously.

A motion was made by Penton, seconded by Williams, to set the dates for the 2010 Wing Conference as 29-30 October at the Holiday Inn Airport. The motion passed unanimously. A discussion then ensued regarding possible scholarships for cadets to attend.

There being no further business, motion was made by Britton, seconded by Wingfield, to adjourn. Motion passed unanimously.

Committee minutes
8 March 2010

/s/ Doug Wood

Doug Wood
Wing Administrator/Recorder

APPROVED ____22____ March, 2010.

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander