



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

WING FINANCE COMMITTEE MINUTES

Wing Headquarters
12 April 2010
1800-1900 hours

The meeting was called to order by the Wing CC at 1759 hours. Those in attendance were: Britton, Gilbert, Buckner, Middleton, R. Smith, Wingfield, Betzold, Loeber, Penton, Bishop, H. Williams, Nelson, and Wood. The Director declared a quorum was present.

A copy of the minutes of the previous meeting was provided to all members of the committee. Motion was made by Wingfield, seconded by Gilbert, to waive reading the minutes of the previous meeting and approve them. Motion passed unanimously.

The Director of Finance presented the current financial statement for the fiscal year to date. It showed a net operating loss of \$3,175.48 to date. This did not include approximately \$3,000 in funds received from National which had not been posted before the income statement was generated. Motion made by Wingfield, seconded by Gilbert, to accept the report. The motion passed unanimously.

OLD BUSINESS- The Wing CC reported on the status of his investigation into the precedents of NHQ forgiving debts of other Wings as it might apply to the debt of the ARWING for aircraft maintenance. He spoke again to Susan Easter who advised him that the National finance committee was working on a proposal to look at the debts of several wings and until it is completed that the Wing should defer any actions.

The Wing Administrator is still in the process of transferring the remaining 113th Squadron funds to the Wing. It should be completed this week.

Bishop reported that the Wing now has the pole and conduit to install the last camera at the rear gate. He estimated that the bulk of the work should be completed this week.

The Wing CC reported on the status of the avionics upgrades for N836CP. It is now in the avionics shop and should be completed in a week.

The Director reported she will be making a presentation to the squadron finance officers at the SLS this weekend. The Wing CC will contact Johnny Dean for up to four hours additional time for the WA to assist her with preparation and presenting the materials.

The committee has not received the amount requested by the Director of cadet programs for the encampment expenditures so the approval will be done by email vote.

Chuck Bishop requested that the committee approve the expenditure of up to \$225 to purchase additional memory chips for 8 computers. Motion was made by Middleton, seconded by Williams, to approve \$225 to purchase additional memory chips for 8 computers. Motion passed unanimously.

Bishop then asked that the committee approve funding to repair 8 headsets that are inoperative. The supply of headsets for the Wing aircraft is getting low. Wing CC said the squadrons should "own" them and that they might be better cared for. He would like to discuss it at the next commander's call and asked that the committee defer action at this time. In the interim, he asked the services coordinator to see if the State can pick up all or a portion of the expense for new ones. The WA and Bishop will inquire of National as to what assets, or acquisition programs, they have available

NEW BUSINESS -

The Wing CC wants to proceed with the grant application to Wal-Mart for the next submittal time frame. The Director said she will find the original draft and submit it on line. The CC also asked that the 42nd not make a similar application and instead to go to individual stores to solicit donations.

The Finance Director reported that she will conduct the finance training to comply with CAPR 173-1 during the upcoming SLS course and asked that the Wing Administrator be available to assist her with preparations. The Wing CC said he would contact Johnny Dean at NHQ and get some additional hours approved for the WA to assist her with preparing for the course.

Motion was made by Wingfield, seconded by Britton, to approve the disbursement of \$350 from a previous unused \$500 scholarship to Crystal Pitts to attend Blue Beret, with the proviso that any balance remaining must be used before the end of the fiscal year, or Cadet Pitts is no longer an active member, whichever occurs first. There is sufficient funds in the cadet account and LTC Allison has approved it. Motion passed unanimously.

The SC announced that the Wing has spent 58.8% of its state appropriation for this fiscal year with 75% of the year gone. The Wing CC requested that part of it be used to buy 8 more tables, 50 chairs, and a storage rack out of the O & M funds. Motion was made by Buckner, seconded by Penton, to purchase the foregoing items. The motion passed unanimously. The SC said the Military department will be swamped during June because of additional purchasing responsibility so the Wing should have all requests in not later than 1 June.

There being no further business, motion was made by Britton, seconded by Wingfield, to adjourn. Motion passed unanimously.

Committee minutes
12 April 2010

/s/ Doug Wood

Doug Wood
Wing Administrator/Recorder

APPROVED __16__, 2010.

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander