



**HEADQUARTERS  
CIVIL AIR PATROL ARKANSAS WING  
UNITED STATES AIR FORCE AUXILIARY  
2201 CRISP DRIVE – ADAMS FIELD  
LITTLE ROCK AR 72202-4406**

**WING FINANCE COMMITTEE MINUTES**

Wing Headquarters  
10 May 2010  
1800-1900 hours

The meeting was called to order by the Wing CC at 1800hours. Those in attendance were: Britton, Buckner, Middleton, Wingfield, Betzold, Loeber, Penton, H. Williams, F. Williams, Nelson, and Wood. The Director declared a quorum was present.

A copy of the minutes of the previous meeting was provided to all members of the committee. Motion was made by Wingfield, seconded by Buckner, to waive reading the minutes of the previous meeting and approve them. Motion passed unanimously.

The Director of Finance presented the current financial statement for the fiscal year to date. It showed a net operating loss for the Wing HQ of \$3,536.65 to date. This included some \$7,987.64 in Multi-Services payments not yet reimbursed by NHQ. Also, it did not include the maintenance drawback of \$4,091.60 to be posted on 15 May. Motion made by Wingfield, seconded by Penton, to accept the report. The motion passed unanimously.

OLD BUSINESS- The Wing Administrator reported on the status of the security camera system at the HQ. It is substantially completed and plans are to add 2 more cameras and sequencers for about \$600.

Planning continues for the Wing Conference. They will be buying plaques and trophies this month.

NEW BUSINESS -

The Finance Chairman notified the committee that Regions has adopted a new fee schedule for checking accounts. The Wing will need to keep balances above \$2,000 to avoid the monthly fee. Will monitor to see what charges are incurred for checks processing. The WA is to ask the WFA about known requirements for using Regions if the costs become too much. The Director also reminded members that the signature card for the cadet account needs to be updated before the encampment.

The Services Coordinator reported that the Wing still has \$11,675.63 to spend out of its O & M account with the Military Department. The Wing CC briefed the committee on his recommendations that the Wing acquire additional security cameras, large screen monitors for the operations center, install doors on the lower level for energy

conservation and purchase additional plaques for the Wing Conference before the end of the State fiscal year. Motion was made by Buckner, seconded by Middleton, to approve approximately \$2,483,20 for the monitors, provided with State funds. The motion passed unanimously.

Motion was made by Penton, seconded by Williams, to approve up to \$600 for the purchase of additional security cameras and equipment, provided with State funds. Motion passed unanimously.

Motion was made by Britton, seconded by Middleton, to approve the installation of doors at the bottom of the stairs and the dumbwaiter not to exceed \$2,000 upon approval by the Little Rock Airport Commission and provided with State funds. Motion passed unanimously.

Middleton asked the committee to approve the purchase of software and license for conducting video conferences from the Wing HQ. The Wing CC suggested that the Wing try a pilot project up to 3 months, provided that the State would pay for it out of O & M funds. The committee agreed to defer action until that could be determined.

Motion was made by Wingfield, seconded by Williams, to approve the purchase of up to \$2,000 for plaques/trophies for the Wing Conference out of State funds. Motion passed unanimously.

There being no further business, the meeting was adjourned at 1857 hours.

/s/ Doug Wood

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Doug Wood  
Wing Administrator/Recorder

APPROVED \_\_ 14 \_\_ May 2000

/s/ Robert B. Britton

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ROBERT B. BRITTON  
Colonel, CAP  
Commander