



**HEADQUARTERS  
CIVIL AIR PATROL ARKANSAS WING  
UNITED STATES AIR FORCE AUXILIARY  
2201 CRISP DRIVE – ADAMS FIELD  
LITTLE ROCK AR 72202-4406**

**WING FINANCE COMMITTEE MINUTES**

Wing Headquarters

14 June 2010

1800-1900 hours

The meeting was called to order by the Wing CC at 1800hours. Those in attendance were: Britton, Wingfield, Betzold, Loeber, Penton, H. Williams, F. Williams, Nelson, Smith, and Wood. The Director declared a quorum of voting members was not present and that the committee would not be able to vote on any motions. She will send out the minutes of the previous meeting, financial report and quarterly internal review worksheet for approval by email vote.

A copy of the minutes of the previous meeting was provided to all members of the committee for their review.

The Director of Finance presented the current financial statement for the fiscal year to date. It showed a net operating loss for the Wing HQ of \$5,931.01 to date.

AUDITS – The Director announced that the Wing Financial Analyst will be here between 6-8 July and that she will also be visiting the 97<sup>th</sup> Squadron, 120<sup>th</sup> Squadron and the 42<sup>nd</sup> Squadron while in Arkansas.

OLD BUSINESS- There was nothing to report on the annual Wing Conference. The Services Coordinator reported that the Wing has \$4,780.09 left in unexpended funds from the State O & M account. The Wing has purchased additional security cameras, installed an air tight door for the dumbwaiter shaft and ordered an air blocking plastic curtain for the east stairwell which will reduce the unexpended balance somewhat.

NEW BUSINESS - The Finance Director explained to the committee members present all that she has to do under the new CAPR 173-1 to complete a quarterly internal review.

As soon as LTC Allison presents all the invoices for encampment supplies, she will circulate an email ballot to approve them since the total may exceed what has been previously approved.

There being no further business, the meeting was adjourned at 1832 hours.

/s/ Doug Wood

---

Doug Wood  
Wing Administrator/Recorder

APPROVED \_16\_\_\_\_\_ June 2000

/s/ Robert B. Britton

---

ROBERT B. BRITTON  
Colonel, CAP  
Commander