



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

WING STAFF COMMITTEE MINUTES

Wing Headquarters

12 November 2007

1900-2000 hours

Meeting was called to order by the Chief of Staff at 1900 hours. The following staff members were in attendance: Britton, Buckner, Gilbert, Rea, Montgomery, Weis, Killian, Penton, Betzold, Sasse and Pauly. Absent were: F. Williams, Smith, T. Rae, H. Williams, Bishop, Parmiter, Radford, Bryan, Hawkins, Wingfield, & Evans.

A safety briefing was conducted by the Assistant Safety Officer, Wood, who presented a briefing on the recent crash of a CAP a/c.

The Chief asked for any “Hot Wash” that members wanted to bring to the attention of the staff. With the exception of an ELT mission during Wing Conference, the Wing has not had any missions since the last Staff meeting.

Inspector General – LTC Montgomery reported that an FAU visit is coming up for Hot Springs on 20 November and he needs a CD rated pilot to go with him. Britton and/or Buckner will attend.

SAREX Briefing – The SAREX begins tomorrow with 2 sorties. Buckner will hold up to \$2000 for fuel. 1 or 2 missions from remote Squadrons for the week. Major concentration is this Saturday at Walnut Ridge. For first hour, Buckner wants to have a group discussion on Safety with everyone in attendance. He wants input and ideas from all members.

Commander’s Agenda – The CC needs all Directors to think about the Wing Calendar and get any and all requests to Faye Williams for posting on the calendar.

The Wing will be turning in two C-172s this month, most likely N54872 and N98502, keeping N538C.

CC needs a couple of volunteers to help finish up the new parking lot gate for member access. Any volunteers should let Bishop and Henninger know when available.

Continuity Manuals are in the CC’s office and several still need to be completed.

Any Directors having reports that need to be sent to National should let the CC know in advance.

Recruiting Mailers – Buckner said they should be mailed out sometime this week. Sasse is to get a Membership Guide to assign mentors to prospective members.

The ops plan for the G-1000 Course is set for 17-19 January. Attendance will be limited for this session and attendees will be approved by the CC.

Low Level Flight Surveys for 188th. Gilbert will meet with the USAF Director in the coming week to plan for proposal to appropriate officials.

CC asked if the Wing is paying for DSL through AT&T and Comcast. The Wing Administrator checked the AT&T bill and could not find any duplication in payments.

There are 3 applicants for the vacant Services Coordinator position. Interviews will be conducted in the coming week. The Chief will prepare standard interview questions for all.

The CC needs a “commit date” for finalizing a wish list for a/c from all interested persons. If there is a meeting for this, Buckner requested evenings. Email to CC any wishes and the list will be prepared and estimates made.

There being no further business, the meeting was adjourned at 1950 hours.

/s/ Doug Wood

Doug Wood
Wing Administrator
RECORDER

APPROVED _27_ November 2007

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commanding