



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

**WING STAFF MEETING MINUTES
Wing Headquarters
14 July 2008
1900-2000 hours**

The meeting was called to order by the Chief of Staff at 1900 hours.

Those in attendance were: Britton, Buckner, Bryan, Gilbert, Smith, Wingfield, F. Williams, Montgomery, H. Williams, Weis, Rea, Parrett, Parmiter, Penton, Warner, and Wood.

Hot Wash-Tom Rea reported on 1 ELT mission from last month and that the Wing had one going on during the meeting.

Reports from Directors-Buckner reported that the next distributive SAREX would begin on 19 July and would continue for two weeks. He needs someone to act as commander for the second week since he will be out of town. He wants to end FY flying by 14 September and use up all outstanding funds by then. He has 3 SAREXs lined up for the remainder of the year. There will also be a flight clinic in Jonesboro next month and an unfunded clinic at Fort Smith in September.

Wingfield reported that the Wing is now under consolidated maintenance. We have spent as much money as possible on aircraft upgrades and will still be sending funds back to National for aircraft maintenance. The state funds will pay most of the Wing's expenses for this year, all except for fuel, travel, food and cable. They are planning the Wing Conference for the last weekend in September. More details later.

Montgomery reported that the Wing has 7 SUIs left to do for the year. He will be going to Texarkana on Tuesday.

Bishop reported that he had recently attended the Lone Star Emergency Services Academy. It was a full blown academy with subjects for many different services. He recommended any interested staff members to attend next year's academy, 21-28 June.

Herb Williams reported that the bird flying is set up and ready to go. It was delayed because the preserve was flooded and the birds couldn't be trapped to have transmitters attached.

Weis reported that he had been out of town for some time and is in the process of catching up on paperwork.

Tom Rea informed the staff that members need to be submitting hard copies of SQTRS with signatures on them.

Parrett informed the staff that the DDR cadets met in the spring on teen drinking. Tomorrow, cadets will be using golf carts and Fatal vision goggles to simulate drunk driving. She will be emphasizing in her talks about use and abuse of over the counter drugs. They will conduct a Recovery Walk in Hot Springs in September. The cadets have been asked to participate. She will need tables, etc.

Parmiter reported that the 2008 encampment was a great success. They had 35 first time cadets. The highlight was getting a C-130 ride. The Cadet Advisory Council (CAC) will assist with cadet participation in the Wing Conference in September. Up to 10 cadets will be eligible for glider flights when they are finally operating. The 115th Color Guard did very well at National Competition coming in second overall.

Warner gave a brief synopsis of his recent trip for AE at Pensacola. The Wing CC instructed him to email his detailed report to all staff members for review. He said it was a very worthwhile trip and he now has a good idea of how the AE program should operate. The Fly A Teacher program was a hot topic. He will be sending out details to the Squadrons as soon as he can.

The Wing Administrator announced that the Wing had received two settlement checks from the insurance carrier for the losses from the break-ins. It received \$1,977.88 for when the tool shed was broken into and \$450.00 for the stolen riding mower. The total paid was \$2,427.88. He also reported that Lee Nelson had constructed and donated a fine podium for the upstairs Drill Hall. He asked members to go by and see it and then to thank Nelson for all his efforts when they next see him.

Smith reported on the CD flying program which starts on Tuesday. He projects flying 6-7 hours a day for the next two months.

Commander's Agenda-The Wing Commander has asked Dwight Talburt to coordinate aircraft availability through the remainder of the year. His job will be to have the aircraft where we need them when we need them.

The CC asked for a show of hands on how many staff members had completed their continuity manuals. He needs everyone to continue working on them if they are not completed.

The Wing is running out of time on aircraft upgrades. We will continue until National comes down to audit the aircraft maintenance funds at which time any unexpended maintenance funds will have to be remitted to National.

The Wing may have to start doing fundraising to fund Wing operations since we will no longer receive funding for aircraft hours flown. We may have to develop recruiting

programs and presentations to show what the Wing accomplishes when making presentations to businesses for financial assistance.

There being no further business, the meeting was adjourned at 2015 hours.

/s/ Doug Wood

Doug Wood
Wing Administrator/Recorder

APPROVED __18__ July 2008

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander