



**HEADQUARTERS  
CIVIL AIR PATROL ARKANSAS WING  
UNITED STATES AIR FORCE AUXILIARY  
2201 CRISP DRIVE – ADAMS FIELD  
LITTLE ROCK AR 72202-4406**

**WING STAFF MEETING MINUTES  
Wing Headquarters  
11 August 2008  
1900-2000 hours**

The meeting was called to order by the Chief of Staff at 1900 hours.

Those in attendance were: Britton, Buckner, Bryan, Gilbert, Smith, Wingfield, Montgomery, Weis, Rea, Penton, Alexander, Henninger, Maddison, Bishop, Loeber, Kaminicki, Betzold, Warner, and Wood.

Safety Briefing-Keith Maddison gave a safety briefing. Article from the FAA said there were several important sayings about waste, “altitude above, speed bled off, runway behind, fuel you didn’t load, and the unused checklist found in the wreckage.” He reminded members that if they kept loaded weapons in their home that they should be locked up so that children don’t have access.

Hot Wash-Tom Rea reported there were no missions since the last staff meeting.

Reports from Directors-Buckner reported that the next distributive SAREX would begin on 16 August and continue to 24 August and that the Wing has \$2500 in additional funds, less that obligated for cadet o-rides. Will also have one from 1 September to 14 September to catch any money left over. He reminded members that any photo mission is not complete until the photos have loaded onto WMIRS.

Betzold had nothing to report for this month.

Wingfield reported that the Wing is now under consolidated maintenance. The Wing is continuing to spend down funds on aircraft improvements until National comes to audit the Wing. She announced that we will start fundraising for the Wing very soon.

The Services Coordinator reported that the SWR Conference is coming up the first weekend in September in Oklahoma City. The Wing should have at least 3 people attending. He also reported that the Wing Conference will be held on 26 & 27 September with the banquet at the Crowne Plaza Hotel on West Markham. He also informed the staff that the Wing had 2 cadets going to 2 national events and that the Daedalian Society is paying the \$1,000 cost.

Rea reminded everyone to be sure to fill out all paperwork and put the mission number in WMIRS before flying the mission.

Bishop reported that we are changing out the FM repeaters and they will use scanners.. Will have to give training on what's happening.

Warner reported that he brought over 15 computers which were donated to the Wing by a Memphis auto dealer. The Wing CC directed that he provide information on the donation so that a recognition letter and certificate could be sent to the dealers. The computers should be available to the Squadrons when they have been prepared by Bishop. He also announced that Rolando Asado, Chief Pilot for Fedex, will be the banquet speaker for the Wing Conference. Also, that GIT (NASA money) has money available for aerospace education. However, it cannot be used to fund cadet activities. He is in the process of preparing grant applications for several of the casinos in Tunica. The Wing CC informed him that the CC had to sign off on all applications and send copies to the MS Wing CC. Warner will brief the membership on the Fly A Teacher program at the Wing Conference.

Weis reported that he had finally caught up on all the pending paperwork.

Bryan reported that the FAA had published new medical standards for pilots under 40. They now have extended periods for medical qualifications.

Henninger reported that National HQ has approved the last 3 maintenance requests on Wing vehicles. Bishop informed him that the emergency brake in the Hot Springs van was not working. He was instructed to take it back to the repair shop under warranty from the recent brake job.

Penton reported that 3 aircraft are now at Barrett Aviation, 538C, N800P, and 9453X. When 800P comes out, N9577X will be brought in. He also informed the staff that there is significant engine problems with N901CP.

Smith reported that he had sent a spreadsheet with all CD activities on it to the senior staff. The CD missions have been very successful so far.

Alexander reported that CAPR 60-1 is undergoing significant revision. When it is finally published, we need to be ready to terminate Ark Supp to 60-1. Pilot records are going into eservices along with WMIRS.

Commander's Agenda -The Wing CC informed the staff that the 113<sup>th</sup> is having a struggle to survive. He gave them six months which is up now to increase their membership or become a Flight under either the 99<sup>th</sup> or 120<sup>th</sup> Squadrons. He will be meeting with them this week for them to choose which one they prefer.

He has formed a fundraising team to work on Wing funding and to recognize patrons for their giving. More on this later.

The use of hot weather uniforms was a hot topic at the National Conference. The proposal submitted was defeated. However, each Wing can propose a special activity uniform to the Region on a case by case basis. He is working on one which will be the

blue golf shirt with gray or khaki shorts and black belt with white shoes and socks.  
More on this later.

The a/c utilization sheets are not in for the month of July. The Wing SC was directed to get a list of which units haven't submitted them for his action.

He reported on the National Conference. The most significant event was the election of former Wing Commander Reggie Chitwood as Vice Commander. He will be promoted to Brigadier General. He attended the consolidated maintenance workshop. National will not repair NDB radios anymore. There was also discussion about having local shops doing some maintenance not to exceed \$500 without National approval. However, they will still need to have a million dollar liability policy.

There being no further business, the meeting was adjourned at 2015 hours.

/s/ Doug Wood

---

Doug Wood  
Wing Administrator/Recorder

APPROVED \_15\_\_\_ August 2008

/s/ Robert B. Britton

---

ROBERT B. BRITTON  
Colonel, CAP  
Commander