



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

**WING STAFF MEETING MINUTES
Wing Headquarters
8 September 2008
1900-2000 hours**

The meeting was called to order by the Chief of Staff at 1855 hours.

Those in attendance were: Britton, Buckner, Gilbert, Wingfield, Rea, Henninger, Maddison, Bishop, Betzold, Warner, Sasse, Williams, Killian, Nelson, Davis, Bryan, and Wood.

Safety Briefing-Doug Wood gave a safety briefing. He discussed the National Commander's agenda for National Preparedness Month.

Hot Wash-Tom Rea reported there were no SAR missions since the last staff meeting, but there were a rash of ELT missions, including one found in Little Rock and one in a cargo aircraft. He reminded everyone that after February 09 only 406s are authorized.

Reports from Directors-

Transportation-Henninger reported that the Wing received a \$100 credit from Cook Jeep for the van repair. The steering column is still loose.

Wing Administrator-Reminded members that 14 Sep is the cutoff for all national funding until the new fiscal year.

Finance-The Wing is now fully on consolidated maintenance. There is no money left to go back to National Headquarters for aircraft maintenance reserves. The first fundraising campaign will begin by the Wing conference.

Counter Drug-Davis reported that all activities will wrap up by the 19th.

Communications-Bishop reported that the change over on radios is coming up. We will be changing frequencies, re-programming, etc.

Personnel-Nelson reported that the Wing is now on a clean slate, promotions are going through, professional development is going smoothly. Anything on duty or performance and promotions to LTC are now on line.

Safety-Maddison reminded everyone that in the event of severe storm damage toppling trees not to take any action before confirming there are no power lines involved. Also, watch out for running water on roadways.

Emergency services-Rea needed to see all ICs after the meeting.

USAF SD-Betzold asked if any training missions have been planned for October? None has been planned according to the Wing CC. Betzold advised that the Wing should make sure training is going on all the time.

Medical-Bryan had nothing to report for this month.

Chaplain-Killian informed the staff that there are two chaplains being processed. Be sure to tell him if any Squadron has the need for a chaplain.

Homeland Security-Williams reported that a Threat & Risk Assessment would be conducted next Tuesday for 3 days. Also, that all the bird missions are completed.

Public Affairs-Sasse reminded staff that CAP will be participating in the LRAFB air show on 18-19 October. He needs placards for the 2 aircraft going out there for static display.

IG-Wood reported for Montgomery that there are only 2 SUIs left for this cycle, Monticello and Mountain Home.

Aerospace Education-Warner reported on the Arkansas Space Grant Consortium. CAP will be partnering with this group sparking interest in K-12 for aerospace awareness and enrichment. His report will be sent to all members by email. He said the program can do nothing but benefit CAP.

Commander's Agenda-The Friday night social at the Conference will also be a promotion party for BG Reggie Chitwood. The Wing will conduct a work day on 20 September and that an email will be sent to the membership as to times, etc. The Wing had its first glider O'rides for cadets at Cherry Valley. It was very successful. The CC also announced that Bobby Allison has taken over the cadet program.

There being no further business, the meeting was adjourned at 2015 hours.

/s/ Doug Wood

Doug Wood
Wing Administrator/Recorder

APPROVED 26 September 2008

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander