



**HEADQUARTERS
CIVIL AIR PATROL ARKANSAS WING
UNITED STATES AIR FORCE AUXILIARY
2201 CRISP DRIVE – ADAMS FIELD
LITTLE ROCK AR 72202-4406**

**WING STAFF MEETING MINUTES
Wing Headquarters
10 May 2010
1900 hours**

The meeting was called to order by the Vice Commander at 1905 hours. Those in attendance were: Britton, Buckner, Middleton, Nelson, Loeber, Wingfield, Betzold, Penton, J & F Williams, Rea, Rea, Jr., Bishop, and Wood.

Safety Briefing - Doug Wood conducted a safety briefing on airport night lighting for VFR flying. He also reported on the new safety briefing reporting system on e-services.

EM SVCS –Has not yet received paperwork for April SAREX.

STATE DIRECTOR – Nothing to report.

PAO – Nothing to report.

DISASTER RELIEF - Still waiting on Missouri to respond to the proposed training plan.

FINANCE – Wingfield reported that the Wing has a net loss to date for this fiscal year of \$3,536.65. However, this includes some \$7,000 of Multi-Service payments for which the Wing has not yet been reimbursed. The finance committee has approved purchasing additional security cameras, 3 large flat screen monitors for the operations section, installation of 2 doors to block off the upstairs for energy conservation, and \$2,000 for plaques for the Wing Conference, with State funds.

CHAPLAIN – Nothing reported.

IG – Nothing reported.

HLS – Nothing to report.

STANEVAL – Nothing reported.

COMMO – Bishop reported that the Henderson repeater is up and running. He would like to move the HOT repeater to Mena. The Wing CC asked that this particular repeater issue get resolved within 30 days. The radio for N918CP has been re-programmed and ready for installation by Nelson.

MEDICAL – Nothing reported.

OPERATIONS – Nothing reported.

WING ADMINISTRATOR – Reimbursements rates for aircraft flying have been increased a dollar an hour, for the 172s it is now \$29 and for the 182s it is now \$37 per hour, effective 1 June.

PERSONNEL – Williams reported as of today the Wing has dropped 12 members, and the active membership now totals 526 for the Wing. She needs to be informed of any promotions by the Squadrons for those she does not process.

LOGISTICS – Bishop reported that he, Middleton, and Betzold are going to RUE and TXK for pre-audit inventories.

SERVICES COORDINATOR – The badge audit was successfully completed last Wednesday before it was due. He sent an email out for Steve Green for orientation training at LRAFB, to include a visit to the altitude chamber. Encampment training will be held on 5&6 June.

AEROSPACE EDUCATION – Wood and Wingfield conducted an Aviation Merit Badge course last Saturday. There were 20 scouts who participated.

ADMINISTRATION – Middleton reported that there were the usual new regulations, a new CAPR 66-1 on aircraft maintenance, 100-1 on communications, a new reg on MOUs, and a CAP Manual. New AR supplements are still in review.

CD – Nothing reported.

Wing VC – There will be a SAREX on 22 May. The IC & IC staff will be at FSM and the mission base staff will operate from LIT. He has completed a written training plan for the remainder of the year, all geared for conducting a graded exercise in October. The Wing goal is to have as many members ICS trained as possible for effective cross training in different staff positions.

WING CC – For the 22 May SAREX, Betzold will develop a scenario. Britton, Gilbert & Loeber will travel to FSM on Friday night. He will conduct a Commander's Call during the SAREX and flight clinic. He will publish the Call minutes to the Wing. The Wing has 2 members attending the SER staff college this month.

There being no further business, the meeting was adjourned at 1955 hours.

/s/ Doug Wood

DOUG WOOD
Wing Administrator/Recorder

APPROVED __14__ May, 2010.

/s/ Robert B. Britton

ROBERT B. BRITTON
Colonel, CAP
Commander